

KAMINENI INSTITUTE OF MEDICAL SCIENCES

Sreepuram, Narketpally – Nalgonda (Dt), Telangana – 508 254

Internal Quality Assurance Cell (IQAC)

Date: 04.10.2024,
Friday.

Agenda

IQAC Meeting to be held on 14.10.2024

All members of the Internal Quality Assurance Cell (IQAC) are hereby notified that the IQAC meeting for the 2nd Quarter of the Academic Year 2024–2025, covering the period from October 2024 to December 2024, will be held as scheduled.

Date of Meeting: 14.10.2024 (Monday)

Venue: IQAC Meeting Hall (Opposite the Principal's Chamber)

Agenda items:

1. Confirmation of the minutes and Action Taken Report of the IQAC meeting held on 15.07.2024.
2. Conduct of Sports & Cultural Fest and Scientific Exhibition for undergraduate students.
3. Review of ongoing academic activities and conduct of extra classes for slow learners in clinical departments.
4. Review of Internal Assessment marks and attendance status vis-a-vis KNRUHS eligibility norms (75% theory / 80% practical/clinical attendance).
5. Interns' end-posting examination results and remedial measures for slow learners.
6. Preparedness for KNRUHS Final MBBS Part I & II theory/practical examinations scheduled in January-February 2025.
7. Status of NMC minimum standard requirements (faculty-student ratio, bed occupancy, OPD attendance) — gap analysis.
8. Student counselling for I MBBS, III MBBS Part I and III MBBS Part II students with low attendance/marks.
9. Report on Foundation Course completion for I MBBS 2024-25 batch.
10. Any other item with the permission of the Chair.


IQAC COORDINATOR




IQAC CHAIRPERSON

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

Minutes of IQAC meeting held on 14.10.2024

Coordinator welcomed the chairperson and all IQAC members for the meeting and initiated the discussion as per the agenda.

1. Minutes and Action Taken Report of the IQAC meeting held on 15.07.2024 were read and confirmed.
2. Conduct of the Sports and Cultural Fest and Scientific Exhibition was discussed; it was decided to conduct the programme from 15th October to 25th October 2024, with the scientific exhibition open to nearby high school and junior college students.
3. Ongoing academic activities and conduct of extra classes for slow learners in clinical departments were reviewed and approved.
4. It was noted that students not meeting the 75% theory / 80% practical/clinical attendance criterion prescribed by KNRUHS need to be identified early and counselled, with intimation to parents.
5. Interns' end-posting examination results were reviewed; it was decided that interns who have skipped end-posting exams need to appear for the exam before proceeding to the next posting. This was communicated to all Heads of Departments.
6. The Coordinator apprised the house of preparations for KNRUHS Final MBBS Part I & II examinations scheduled in January–February 2025 and requested departments to complete the syllabus and internal assessments in time.
7. Gap analysis with respect to the revised NMC minimum standard requirements (faculty-student ratio, bed occupancy and OPD attendance) was presented; departments were asked to update faculty rosters.
8. The Coordinator apprised the members of counselling sessions for I MBBS, III MBBS Part I and III MBBS Part II students identified with low attendance or internal marks.
9. Foundation Course for the newly joined MBBS batch was reported as successfully completed; feedback from students was collected.
10. No other item was raised by the members.



IQAC COORDINATOR



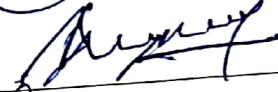
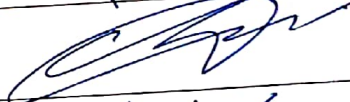
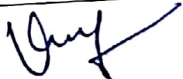
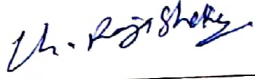
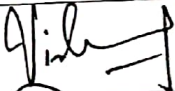
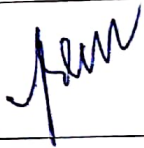
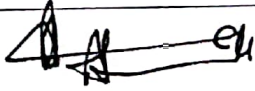
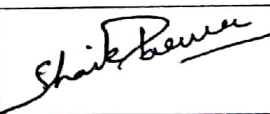
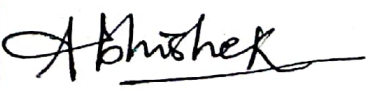
IQAC CHAIRPERSON

INTERNAL QUALITY ASSURANCE CELL (IQAC) ATTENDANCE SHEET

Date of Meeting: 14.10.2024

Time: 11:00 AM

Venue: IQAC Meeting Hall

Sl. No.	Name and Institutional designation	NAAC category / IQAC responsibility	Signature
1	Dr. Babasaheb Laxmansing Kudagi Principal	Chairperson Head of Institution	
2	Dr. P. V. Rama Mohan Medical Superintendent, KIMS Hospital	Senior Administrative Officer	
3	Dr. B. Ranga Rao Vice-Principal	Senior Administrative Officer / Criteria VI	
4	Dr. S. Raj Kumar PG Coordinator	Teacher Representative / Criteria I	
5	Dr. Nitin Fal Desai Professor & HOD, Biochemistry	Teacher Representative / Criteria II	
6	Dr. Ch. Vijay Bhaskar Reddy Professor & HOD, DVL	Teacher Representative / Criteria III	
7	Dr. Ch. Anil Kumar Professor & HOD, Orthopaedics	Teacher Representative / Criteria IV	
8	Dr. Ch. Rajashekar Associate Professor, ENT.	Teacher Representative / Criteria V	
9	Dr. Vishwak Reddy Professor & HOD, Psychiatry	Teacher Representative / Criteria VII	
10	Dr.(Col) M.E Luther Director Kamineni Education Society	Management Nominee	
11	Dr.P.Vittal Babu Vittal Hospital Nalgonda	Local Society Nominee	
12	Mr.Y.Hemanth Reddy MBBS Student	Student Nominee	
13	Dr. Ahmed Junaide, KIMS Alumni Association	Alumni Nominee	
14	Mrs.SK. Parveen	Employer Nominee	
15	Dr. Abhishek Clinical Medical Manager, Novo nordisk company, Hyderabad.	Industrialist Nominee	

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Sl. No.	Name and Institutional designation	NAAC category / IQAC responsibility	Signature
16	Mr. K. Madhu, Parent	Stakeholder Nominee	
17	Mr. P. Venu Senior Executive	Supervisor	
18	Dr. Sateesh K. Professor & HOD, Microbiology	IQAC Coordinator (Medical Part & Part -A)	



IQAC COORDINATOR



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Internal Quality Assurance Cell (IQAC)

Action Taken Report

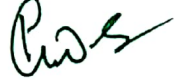
Action Taken Report on Minutes of Meeting held on 14.10.2024

Date: 28.11.2024 (Thursday)

1. Minutes and ATR of previous meeting: Confirmed and circulated.
2. Sports & Cultural Fest and Scientific Exhibition: Conducted from 15th October to 25th October 2024; the programme was well appreciated, with participation from neighbouring high schools.
3. Extra classes for slow learners: Reforms laid out and informed to all concerned HODs; classes commenced.
4. Attendance/KNRUHS eligibility review: Attendance-shortage list generated department-wise and shared with HODs for corrective action.
5. Interns' end-posting exams: Streamlined; interns who had skipped exams were counseled and made to appear before their next posting.
6. KNRUHS Final MBBS Part I & II preparedness: Internal assessment schedules finalised; syllabus completion tracked department-wise.
7. NMC minimum standards gap analysis: Faculty rosters updated and shared with the Principal's office for compliance tracking.
8. Student counselling: Counselling files were updated; parents were apprised of their wards' marks and attendance status.
9. Foundation Course completion report: Filed with the Medical Education Unit.
10. Any other item: No action required.


IQAC COORDINATOR




IQAC CHAIRPERSON